

St Mary's Church of England Primary School



Zoom Virtual Meeting of the Academy Council

St Mary's Church of England Primary School, The Green, Long Newton, Stockton-on-Tees
TS21 1DL

5.30pm on Wednesday 25th November 2020

MINUTES

PRESENT:

Parent Councillor: Mr J Clark

Foundation Councillor: Mr K Hissitt, Mrs J Lewis, Mrs K Holmes

Head Teacher: Mrs E Robertson

Staff Councillor: Ms A Saunderson Darkes

Ex Officio Foundation: TBA

Apologies: Mr. D. Artley, Mrs A Chapman-Jones

		Action
1.	<p>Welcome Mr K Hissitt in the Chair. The meeting opened at 5.30m and the Chair welcomed councillors to the meeting.</p> <p>The Chair reiterated (as previously advised by email) that the meeting would be sharing of important information regarding the governance of the school and the review of urgent and important decision making issues</p>	
2.	Mrs. J. Lewis led Councillors in an opening prayer.	
3.	<p>Apologies for absence Apologies received from Mr. D. Artley, Mrs A Chapman-Jones. It was confirmed that the meeting was quorate and could move to business.</p>	Noted for attendance
4.	<p>Any other URGENT business approved by the Chair for discussion under item 12. No item of other urgent business had been tabled.</p>	
5.	<p>Governance Information Update</p> <p>a) Declarations of personal or pecuniary interest in items of the agenda There were no declarations of interest made by any Councillor in relation to the items on the agenda.</p> <p>b) Register of Business Interests 2020/2021 Councillors were reminded of the need to submit their completed forms to David Walker.</p> <p>c) Membership Update We are still waiting for the Diocesan to nominated a replacement for Reverend Lambert</p> <p>d) Publication of statutory governance information It was noted that GIAS and the academy website are up to date</p> <p>e) Training and Development Update The meeting was advised that despite the current Coronavirus Pandemic opportunities for training and development were still available albeit in a socially distancing virtual format.</p> <p>f) Review of Scheme of Delegation (SoD) Scheme Of Delegation updated by the Diocesan Board</p>	
6.	<p>Minutes of previous meetings</p> <p>a) Approval of minutes</p>	

	<p>Due to COVID-19 the July 2020 Self-Clerked Meeting was cancelled and replaced with the circulation of an End Of Academic Year Report to all MAT Councillors by the Chair.</p> <p>b) Matters arising None raised</p>	
7.	<p>Headteacher's Report</p> <p><u>COVID-19 Update</u> The Headteacher and Staff continue to manage the school safely and effectively given the many challenges of the COVID-19 pandemic. Three members of staff have unfortunately tested positive and are isolating as required. Staff are being kept fully informed with respect to the school's COVID status. Very positive feedback has been received from parents regarding the school's management of the COVID situation.</p> <p><u>Status Of MUGA</u> The Multiple Use Games Area (MUGA) is now complete and fully operational. The children love it, as expected it is a great addition to the school's educational resources.</p> <p><u>Refurbishment Of Electrical Wiring</u> This now complete.</p> <p><u>CIF Bid For School Roof</u> This is now complete and ready for submission</p> <p><u>Motor Vehicle Incident</u> A member of staff reversed their car into the school fence adjacent to car park area. The fence is in the process of being repaired.</p> <p><u>Staffing</u> The staffing situation is satisfactory and under control. One member of staff has had COVID anxiety related issues they are receiving appropriate support their concerns.</p> <p><u>Finances</u> The school's finances continue to be sound and are being prudently managed during these difficult times. The MAT Council Team agreed that the old Governor's Fund should be brought under the umbrella of the school's financial management system. Arrangements to be made with Lloyds Bank to facilitate this.</p> <p><u>COVID Related Pupil Anxiety</u> This more prevalent in the older pupils. Staff are giving the appropriate support to address this issue. There is access to external support if required.</p>	<p>Headteacher</p> <p>Chair</p> <p>Headteacher</p>
8.	<p>Decisions Required of Academy Council Transfer of Governors Fund – Carried. No other decisions tabled</p>	Chair
9.	<p>Any other urgent business No item of other urgent business had been tabled.</p>	
10.	<p>Approval of documents for inspection No documents tabled</p>	
11.	<p>Date/time of next meeting Date & time of next self-clerked meeting; Wednesday 6th March 2021 @ 5.30pm. Dates of next clerked meetings; 10th February 2021, 26th May 2021 time of meetings to be confirmed. The meeting closed at 6.15pm</p>	MAT Councillors

Chair (print) Keith Hissitt

Chair (sign).....

Date 24th January 2021